



RISK MANAGEMENT & PURCHASING
1140 EAST PARKER STREET
LAKELAND, FL 33801

NOTICE TO BIDDERS

INVITATION TO BID

LAKE HUNTER

STORMWATER BMP RETROFIT

CITY OF LAKELAND

February 21, 2019

BID NO. 9107

Sealed bids will be received by the Purchasing Manager, City of Lakeland, Florida, 1140 East Parker Street, Lakeland, Florida 33801 **until 2:00 p.m. – April 17, 2019.** Bids received after this specified time and date will not be considered. The sealed bids will be publicly opened and read aloud on the same date and time in the office of the Purchasing Manager for the following:

Bid Documents may be accessed by visiting our Website at <http://www.lakelandgov.net/purchasing> or by contacting the City of Lakeland Purchasing Division @ (863) 834-6780. Bid Documents Are Required for Submittal. Any Respondent that Does Not Have a City of Lakeland Oracle iSupplier Number Should Visit the Above Website and Register as an Oracle Supplier.

THE SERVICES OF A QUALIFIED AND EXPERIENCED CONTRACTOR TO PERFORM ALL LABOR, MATERIAL, EQUIPMENT, SUPERVISION AND ADMINISTRATION FOR THE FOLLOWING IMPROVEMENT PROJECT: ESTABLISHMENT OF EROSION AND SEDIMENT CONTROL ELEMENTS, CLEARING AND GRUBBING, EXCAVATION OF STORMWATER MANAGEMENT PONDS, CONSTRUCTION OF STORMWATER PIPES AND DRAINAGE STRUCTURES, CONSTRUCTION OF SIDEWALK, MODIFICATION OF SMALL SECTIONS OF EXISTING PAVEMENT, EARTHWORK AND REGRADING, SODDING, AND ANCILLARY ACTIVITIES FOR THE LAKE HUNTER STORMWATER BMP RETROFIT LOCATED ON THE NORTH SIDE OF SIKES BOULEVARD AND EAST AND WEST OF AN UNNAMED ROAD THAT ACCESSES THE SOUTHERN PARKING LOT OF THE RP FUNDING CENTER. BID SPECIFICATIONS AND CONSTRUCTION PLANS ARE ATTACHED TO THIS DOCUMENT. THE LAKE HUNTER STORMWATER RETROFIT HYDROLOGY REPORT IS INCLUDED AS AN ATTACHMENT TO THIS DOCUMENT FOR TECHNICAL REFERENCE.

THE BIDS SUBMITTED AND THE PURCHASE ORDER IF AWARDED, SHALL BE IN COMPLETE ACCORDANCE WITH, WITHOUT LIMITATION, THIS INVITATION TO BID, ATTACHED SPECIFICATIONS, ALL CODES, REGULATIONS AND REQUIREMENTS REFERENCED THEREIN.

Note: Mandatory Pre-Bid Meeting and Site Visit: The City of Lakeland has scheduled a Mandatory Pre-Bid Meeting and Site Visit on Wednesday – March 6, 2019 at 10:00 a.m. at the City of Lakeland Purchasing Division Conference Room, located at 1140 East Parker St, Lakeland, Florida. **Note: Only Those Qualified Contractors in Attendance shall be Eligible to Bid.**

Questions regarding this invitation to bid should be **in writing** and should reference the above Bid number. Submit all questions to **Mrs. Tara Walls, CPPB, Senior Purchasing Agent**, via e-mail at **purch@lakelandgov.net** or fax **(863) 834-6777**.

CLARIFICATION AND/OR EXCEPTIONS OF DOCUMENTATION

Bidders requiring clarification or having a dispute with these documents must advise the City Purchasing Division of the nature of the required clarification or basis of the dispute, in writing, no later than **March 18, 2019**. If no written contact has been made by this specified date, the Bidder waives the right to any future consideration and accepts the documents as published and/or revised by the City. **Additionally, submitting a signed bid shall be construed as a total compliance statement.** **Note:** Any use of brand names (manufacturer) in this invitation and specification is for Bidder convenience only and shall not limit this offering. Equal or better equipment and alternate bids may be given consideration.

FLORIDA PUBLIC RECORDS LAW

Bidder's submittal information shall be subject to Chapter 119, Florida Statutes, generally known as the "Florida Public Records Law." This statute provides that all documents, papers, records and similar material produced or received by an agency or political subdivision of the State are subject to public inspection and review under reasonable conditions and at reasonable times. Accordingly, unless specifically exempted by law, all bids and materials received with bids, marketing information, quotations, proposals, specifications, correspondence, forms, contracts, bonds, financial statements, prospectus, corporate resumes, product summaries, lab reports, inspection and test reports and any other such material will be considered a matter of public record. The City and its staff cannot regard any document, information or data as proprietary or confidential unless so advised by the City Attorney.

Additionally, should a Contractor enter into an Agreement with the City, the Contractor shall comply with Florida Statute Chapter 119, the Florida Public Records Act as it relates to records kept and maintained by Contractor in performance of services pursuant to this Agreement. In accordance with Florida Statute §119.0701, the Contractor shall keep and maintain public records required by the City in performance of services pursuant to the contract. Upon request from the City's custodian of public records, Contractor shall provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided pursuant to Florida Statute Chapter 119 or as otherwise provided by law. Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City. Contractor shall, upon completion of the contract, transfer, at no cost, to the City all public records in possession of the Contractor or keep and maintain public records required by the City to perform services pursuant to the contract. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS: KEVIN COOK - DIRECTOR OF COMMUNICATIONS AT: PHONE: 863-834-6264, E-MAIL: KEVIN.COOK@LAKELANDGOV.NET, ADDRESS: ATTN: COMMUNICATIONS DEPARTMENT, 228 S. MASSACHUSETTS AVE., LAKELAND, FLORIDA 33801.

BONDING

A certified check or bid bond shall accompany each bid. The certified check or bid bond shall be for an amount not less than five percent (5%) of the bid price and shall be made payable to the Owner as a guarantee that the Bidder will not withdraw for a period of sixty (60) days after bid closing time.

In the event the contract is awarded to the Bidder, he/she will, within ten (10) days thereafter, enter into a written contract with the City of Lakeland, or accept a City of Lakeland purchase order. The successful Bidder shall also furnish within ten (10) days; a **PUBLIC CONSTRUCTION BOND IN COMPLETE ACCORDANCE WITH SECTION 255.05 OF THE FLORIDA STATUTES** in an amount equal to the contract price as a guarantee of good faith that the Bidder will execute the work in accordance with the terms of the contract and that the Bidder shall make payments for all labor, material and supplies used directly or indirectly for the work. Failure to do so will constitute forfeiture of the bid security as liquidated damages.

The Public Construction Bond shall be secured from and countersigned by an agency of a surety company recognized in good standing, licensed and authorized to do business in the State of Florida and found to be acceptable to the City of Lakeland.

EXPARTE COMMUNICATION

Please note that to insure the proper and fair evaluation of a bid, the City of Lakeland prohibits exparte communication (i.e., unsolicited) initiated by the Bidder to the City Official or Employee evaluating or considering the bids prior to the time a bid decision has been made. Communication between Bidder and the City will be initiated by the appropriate City Official or Employee in order to obtain information or clarification needed to develop a proper and accurate evaluation of the bid. Exparte communication may be grounds for disqualifying the offending Bidder from consideration or award of the proposal then in evaluation or any future bid.

PUBLIC ENTITY CRIMES

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for **CATEGORY TWO** for a period of 36 months from the date of being placed on the convicted vendor list.

DRUG-FREE WORKPLACE CERTIFICATION

By submitting a bid in response to this Invitation to Bid, you are certifying that your company is a drug-free workplace in accordance with Florida Statute 287.087.

SUSPENSION AND DEBARMENT CERTIFICATION

By submitting a bid in response to this Invitation to Bid, you are certifying that your company, pursuant to 49 CFR Part 29: (1) is not presently suspended or debarred as, and/or listed on the U.S. General Services Administration's System for Award Management (SAM) as such; and (2) will at all times remain eligible to bid for and perform the services subject to the requirements set forth herein and other applicable laws. Bidder agrees that any contract awarded to Bidder will be subject to termination by the City if Contractor or its subcontractors fail to comply or maintain such compliance.

CONFLICT OF INTEREST / STATEMENT OF NON-COLLUSION

The award hereunder is subject to Chapter 112, Florida Statutes. All respondents must disclose with their bid the name of any officer, director, or agent who is also an employee of the City of Lakeland. Further, all respondents must disclose the

name of any City of Lakeland employee who owns, directly or indirectly, an interest of five percent (5%) or more of the respondent's firm or any of its branches.

The respondent shall certify that he/she has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the bid and that the respondent is not financially interested in, or otherwise affiliated in a business way with any other respondent on the same land or improvements.

INSURANCE AND SAFETY REQUIREMENTS

All insurance shall be secured from or countersigned by an agent or surety company recognized in good standing and authorized to do business in the State of Florida.

The Contractor shall, within ten (10) days of notification of award and prior to commencement of work, take out and maintain in full force and effect minimum insurance coverage as specified in the attached requirements. This insurance shall remain in force and effect throughout the duration of the contract.

A **certificate of existing insurance** coverage should be submitted with the bid as proof of insurability. If the current coverage does not meet the qualification requirements, then the Bidder should request an affidavit of insurability from the Bidder's insurance agent that certifies the requirements can and will be met. Failure to provide adequate insurance coverage may be cause for disqualification as non-responsive to the proposal requirements. The Contractor agrees to accept and abide by the City of Lakeland safety regulations in complete accordance with the attached requirements.

INDEMNIFICATION AGREEMENT

The Contractor agrees to indemnify and hold harmless the City of Lakeland in complete accordance with the attached requirements. This agreement shall be signed, notarized and returned with the bid submittal. Failure to provide the Hold Harmless Indemnification Agreement may be cause for disqualification as non-responsive to the qualification requirements.

ADDENDA

It is the Bidder's responsibility to contact the Purchasing Division prior to submitting a bid to ascertain if any addenda have been issued, to obtain all such addenda and return executed addenda with the bid.

The failure of a Bidder to submit acknowledgement of any addenda that affects the bid price(s) may be considered an irregularity and may be cause for rejection of the bid.

TERMS AND CONDITIONS OF AGREEMENT

A copy of the agreement to be entered into with the successful bidder is included with this bid as an Attachment, should the City require such. Please include any exceptions/revisions to the agreement with your submittal for review during the evaluation period.

ORACLE iSUPPLIER AND SOURCING

In addition to accepting 'hard copy' competitive sealed bids, proposals and qualifications, the City of Lakeland uses Oracle's iSupplier and Sourcing to administer the competitive solicitation process, including but not limited to soliciting quotes, sealed bids, proposals, and qualifications, issuing addenda, posting results and issuing notification of an intended decision. Bidders are strongly encouraged to familiarize themselves well in advance of their intention of submitting a proposal to ensure familiarity with the use of Oracle iSupplier and Sourcing. The City shall not be

responsible for a Bidder's inability to submit a proposal by the end date and time for any reason, including issues arising from the use of Oracle iSupplier and Sourcing.

It is the sole responsibility of the Bidder to ensure that their response is submitted electronically through Oracle Sourcing, and hard copies reach the Purchasing Manager, City of Lakeland, Florida, 1140 E. Parker St., Lakeland, Florida 33801, no later than the time and date specified in this solicitation.

BID SUBMITTAL

An original and three (3) copies (collated in sets) and one (1) electronic copy (USB flash drive or CD) of the bid form supplied by the City of Lakeland and all required bid submittal data shall be enclosed within a sealed envelope with the words, **“Sealed Bid No. 9107 – Lake Hunter Stormwater BMP Retrofit”** and the Bidder's name and address clearly shown on the outside thereof. **Submittals received with less than required submittal quantities or not submitted on the City of Lakeland Bid Sheets may be disqualified as non-responsive.**

Mailed bids must be received in the office of the Purchasing Manager not later than the time set forth for bid opening. The City of Lakeland will not be responsible for any lost or late arriving proposals sent via the U.S. Postal Service or other delivery services.

The City of Lakeland at its sole discretion reserves the right to waive technicalities or irregularities, to reject any or all bids, and/or to accept that bid which is in the best interest of the City. The award of this bid, if made, may be based on considerations other than total cost and may be awarded based on various considerations, including without limitation; Bidder's experience and/or qualifications, past experience, administrative cost, standardization, technical evaluation and oral and/or written presentations as required. The City reserves the right to accept all or part, or to decline the whole, and to award this proposal to one (1) or more Bidders. There is no obligation to buy. The bid, if awarded, will be in the judgement of the City the most responsive to the City's needs. The City of Lakeland encourages the use of minority and women-owned businesses as subcontractors or in joint venture arrangements. The City is authorized by Resolution No. 3634 to give preference to local persons, firms or corporations, in an amount of two percent (2%) not to exceed \$10,000 of the bid price.

City of Lakeland, Florida

Mark D. Raiford, CPPB
Purchasing Manager

INVITATION TO BID LAKE HUNTER STORMWATER BMP RETROFIT

SCOPE OF SERVICES

1.1 Project Purpose

The intent of this request for Invitation to Bid is to obtain the services of qualified professional engineering services for the purpose of provide all labor, material, equipment, supervision and administration for the construction of a Best Management Practices (BMP) stormwater treatment train for areas contributing to Lake Hunter in the City of Lakeland, Florida. The successful firm must demonstrate proven construction and management skills and technical competence. Further, the successful firm must be knowledgeable in Best Management Practices (BMP) stormwater treatment facility construction.

1.2 Project Background

The City of Lakeland desires to construct and operate a stormwater BMP treatment train for previously untreated stormwater runoff and baseflow contributing to Lake Hunter located in Lakeland, Florida. Stormwater treatment is necessary to support the City's efforts in achieving the designated total maximum daily load (TMDL) nutrient reduction requirements for Lake Hunter from stormwater associated pollutant loads as well as baseflow related pollutant loads. The primary concepts of the proposed stormwater management retrofit include:

- 1) Installation of a baffle box to facilitate gross pollutant capture and removal and allow the general public to view this structure and learn about stormwater pollutants and sources
- 2) Create extended wet detention stormwater management facilities in the upland areas north of the existing east and west wetlands to capture sediments and litter.
- 3) Incorporate the existing dry retention ponds into one larger common BMP facility. The existing dry ponds servicing the City's southern entrance road to the southern parking lot of the RP Funding Center will be converted to serve as a pre-treatment wet detention BMP
- 4) Excavate the existing manmade rectangular pond to provide additional treatment prior to discharge to the existing outfall to Lake Hunter

The Lake Hunter stormwater retrofit site in Polk County, Florida lies within the City of Lakeland between the RP Funding Center and Lake Hunter on the north side of Sikes Boulevard. The identified project location lies within lands utilized by multiple stakeholders, including the Florida Department of Transportation which operates mitigation wetlands within the project area, and the City of Lakeland, which operates and maintains stormwater detention ponds in the project location.

1.3 Minimum Qualifications

Offerors must demonstrate that they have the resources and capacity to provide the materials and services as described herein. All offerors must submit the documentation indicated below with their proposal. Failure to provide any of the required documentation shall be cause for proposal to be deemed non-responsive and rejected.

In order to be eligible for this contract, Offerors shall meet the following criteria:

- A. Any offeror wishing to be considered for this Solicitation will have had and demonstrate successful experience relating to the construction of stormwater BMPs similar to the Scope of Services for this

Invitation to Bid performed within the past five (5) years. Offerors shall provide this information as required by Paragraph 1.5 Evaluation of Proposals and Selection Procedures Section, below.

- B. Project Manager shall have five (5) years' experience with a focus on construction of stormwater BMP facilities. Reference Paragraph 1.5 below.

1.4 Scope of Services

The services to be provided under the awarded Contract shall include, but are not limited to, the following elements:

- A. Obtain Construction General Permit (CGP) from the Florida Department of Environmental Protection (FDEP) and meet all operational requirements under the National Pollutant Discharge Elimination System (NPDES) stormwater permit, implement appropriate pollution prevention techniques to minimize erosion and sedimentation and properly manage stormwater throughout the construction project duration.
- B. Develop and implement a site specific Stormwater Pollution Prevention Plan (SWPPP) in accordance with the requirements of the NPDES CGP.
- C. Construction of Lake Hunter Stormwater Retrofit as detailed on the attached Construction Plans and Bid Specifications for the Lake Hunter Stormwater Retrofit project, including:
 - a. Clearing, grading, and grubbing
 - b. Excavation and Embankment
 - c. Construction of stormwater ponds, pipes and drainage structures
 - d. Placement and connection of nutrient separating baffle box
 - e. Construction of sidewalk
 - f. Modification of small sections of existing pavement
 - g. Earthwork and regrading
 - h. Sodding
 - i. Ancillary activities as warranted
 - j. Final Construction As-Built Drawings

1.5 Evaluation of Proposals and Selection Procedures

The Instructions for Submitting Bids set forth certain criteria which will be used in the evaluation of proposals and selection of the successful offeror. In addition, the criteria set forth below will also be considered.

- A. City Evaluation Team

The City's Evaluation team will include representatives from the Public Works Department and the design engineer (Wood Environment & Infrastructure, Inc.)

Once the Evaluation Team has read and evaluated each completed bid package, a composite rating will be developed, which indicates the group's collective ranking of the highest rated proposals in a descending order. The preliminary rating will be used to select the offerors for further consideration – the short-list. Thereafter, the Evaluation Team has the option to conduct interviews, and have discussions with the top ranked offerors (usually the top three (3), depending upon the number of proposals received).
- B. Negotiation with the Top Ranked Offeror will begin as follows:
 - 1. After the interviews and discussions are completed (if warranted), the Evaluation Team will finalize the rankings and select the top ranked firm to award the bid.
 - 2. The recommended bid selected must then be approved by the Lakeland City Commission.
 - 3. City staff will then begin contract negotiations with the top ranked offeror.
 - 4. Should negotiations with the top ranked offeror fail, negotiations will be terminated and negotiations will be conducted with the next-ranked offeror, and so on.

C. Schedule:

The following schedule is tentative. The number of proposals received will determine the actual schedule.

- Site Visit March 6, 2019
- Bid Submittals Due April 17, 2019
- Bid Award Announcement April 2019
- Notice of Intent to Award April 2019
- City Commission Approval April 2019
/Authorization to begin Negotiations
- Execute Contract April 2019
- Project Kick-Off Meeting April 2019

D. Proposal Content

Failure to provide the following items with your proposal may be cause for rejection as non-responsive and/or non-responsible.

- *Do not use Federal Government forms such as Standard Form 330; Architect– Engineer Qualifications in your proposal response.*
- *Do not include proposed modifications to the terms and conditions contained in this RFP, in your proposal.*
- *Complete and Sign the entire Bid Sheet Document, including the following:*

- A. Total Firm Bid Price for the Lake Hunter Stormwater BMP Retrofit Project
- B. List a Minimum of Three (3) Similar Projects Completed Within the Past Three (3) Years
- C. Rates for Labor Classifications
- D. Address and Phone Number of Branch Office for Technical Expertise that Serves City of Lakeland for This Project
- E. List of Anticipated Subcontractors
- F. Schedule

1.6 Proposed Agreement

The proposed Contract and Agreement for Lake Hunter Stormwater BMP Retrofit with the successful offeror, is attached as Appendix “B,” and contains the contract terms and conditions, insurance requirements, hold harmless/indemnification, specification safety requirements, fee schedule, City Consultant Expense Reimbursement Policy, and any mutually agreed upon additional or alternative language.

BID SHEET:

LAKE HUNTER STORMWATER BMP RETROFIT

For The

CITY OF LAKELAND

February 21, 2019

BID NO. 9107

**THIS BID SHALL BE VALID FOR NINETY (90) DAYS FROM DATE OF
OPENING**

Company Name _____

Company Address _____

City _____ State _____ Zip _____

Telephone (_____) _____ Fax (_____) _____

E-Mail Address _____

The following Bid is in strict accordance with the **City of Lakeland Bid No. 9107, dated February 21, 2019 and all attachments as referenced therein.**

This Bid shall be **F.O.B. Delivered and Installed with Full Freight Allowed** and a **Total Firm Price** for all of the work outlined in the attached specifications.

A. Total Firm Bid Price for the Lake Hunter Stormwater BMP Retrofit in Complete Accordance with the attached specification:

\$ _____

Written Out _____ Dollars

B. Please State the Name, Address and Telephone Number of the Branch Office that Serves the Lakeland, Florida Area Where Technical Expertise is Available:

Name

Address

Telephone No.

Bid Sheet continued on the next page:

BID SHEET CONTINUED:

LAKE HUNTER STORMWATER BMP RETROFIT

For The

CITY OF LAKELAND

February 21, 2019

BID NO. 9107

C. Please List a Minimum of Three (3) Projects that Your Company Has Successfully Completed Within the Past Three (3) Years which are of Equal Size, Scope, Magnitude and Complexity as the Project to be Done for the City of Lakeland. This List shall be Specifically Prepared for this Bid Submittal and Should Include the Name of the Entity and the Name and Telephone Number of a Responsible Individual Qualified to Respond to Questions Concerning Your Company's Abilities, Costs, Schedules, etc. Note: Prior successful accomplishment of such equal work will be a consideration in determining whether the Bidder is qualified to perform the work specified herein.

	<u>Company</u>	<u>Contact Person</u>	<u>Telephone Number</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

D. Rates for Each Classification of Labor (Please list below):

Note: These rates will only be utilized for work outside of the written scope of work that has been Owner approved in writing prior to commencement.

<u>Classification</u>	<u>Straight Time</u>	<u>Overtime</u>
_____	\$ _____/Hr.	\$ _____/Hr.
_____	\$ _____/Hr.	\$ _____/Hr.
_____	\$ _____/Hr.	\$ _____/Hr.
_____	\$ _____/Hr.	\$ _____/Hr.
_____	\$ _____/Hr.	\$ _____/Hr.
_____	\$ _____/Hr.	\$ _____/Hr.
_____	\$ _____/Hr.	\$ _____/Hr.

Bid Sheet continued on the next page:

BID SHEET CONTINUED:

LAKE HUNTER STORMWATER BMP RETROFIT

For The

CITY OF LAKELAND

February 21, 2019

BID NO. 9107

E. Please List All Anticipated Subcontractors:

<u>Name of Company</u>	<u>Address and Telephone</u>	<u>Type of Craft</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

F. Schedule:

Work can be started in _____ calendar day(s) after Notification of Award.

Work can be completed in _____ calendar days after Commencement.

BID SHEET CONTINUED:

LAKE HUNTER STORMWATER BMP RETROFIT

For The

CITY OF LAKELAND

February 21, 2019

BID NO. 9107

Terms of Payment Offered _____

Note: Payment shall be made within forty-five (45) days of receipt of invoice in accordance with Florida Statute 218.74, the Local Government Prompt Payment Act.

“I hereby certify that I understand and am aware that the City of Lakeland at its sole discretion reserves the right to waive technicalities or irregularities, to reject any or all proposals, and/or to accept that bids which is in the best interest of the City. The award of this bid, if made, may be based on considerations other than total cost and may be awarded based on various considerations, including without limitation; Bidder’s experience and/or qualifications, past experience, administrative cost, standardization, technical evaluation and oral and/or written presentations as required. The City reserves the right to accept all or part, or to decline the whole, and to award this proposal to one (1) or more Bidders. There is no obligation to buy. The bid, if awarded, will be in the judgement of the City the most responsive to the City’s needs. The City of Lakeland encourages the use of minority and women-owned businesses as subcontractors or in joint venture arrangements. The City is authorized by Resolution No. 3634 to give preference to local persons, firms or corporations, in an amount of two percent (2%) not to exceed \$10,000 of the bid price. Any bidder sent three (3) or more invitations to bid and fails to respond may be removed from the City bid list.”

Company Name

Florida Contractor’s Registration No.

Authorized Signature

Date Signed

**Name of Contact for Questions
(Please Print or Type)**

Telephone No. of Contact