



ADDENDUM TO INVITATION FOR BID

March 18, 2020

TO: Concerned Bidders

RE: **Addendum 2 – IFB-KM-20-088 – Valves Change-Out Program**

Please make note to the following:

During the time that we are under a Local State of Emergency we are going to allow vendors to submit their bids and documents via email on or before the day and time physical bid submissions are due. This will be on a short-term basis and the Purchasing Department reserves the right to ask for original documents thereafter. All the required documents (filled out completely with signatures) must be submitted or the bid will be deemed non-responsive.

For RSQ and/or RFP solicitations that require multiple copies for submissions. Please email a completed packet on or before the submission due date and then physically mail the copies along with the flash drive, that are required for the solicitation to the Purchasing Department.

Bidders should acknowledge receipt of this addendum on the Bid Form. Failure to acknowledge receipt of this addendum may be cause for rejection. The opening date will remain unchanged.

I appreciate your kind cooperation and regret any inconvenience this may have caused. If there are any additional questions, please contact the team member for the solicitation.

Sincerely,

Kimberlie Washington
Sr. Purchasing Agent

PURCHASING DEPARTMENT