



THE CITY OF KEY WEST

1300 White Street
Key West, FL 33040

**ADDENDUM NO. 1 – DESIGN-BUILD 10th STREET POCKET PARK
ITB 18-009**

This addendum is issued as supplemental information to the bid package for clarification of certain matters of both a general and a technical nature. The referenced bid package is hereby addended in accordance with the following items:

- Pre-bid meeting Minutes
- Answers to ITB questions
- Sign-in sheet

All Bidders shall acknowledge receipt and acceptance of this Addendum No. 1 by submitting the addendum with their proposal. This Addendum does not alter the bid-opening date of March 21st, 2018 at 3:00pm. Proposals submitted without acknowledgement or without this Addendum may be considered non-responsive.

Signature

Name of Business

**Design-Build 10th Street Pocket Park
Mandatory Pre-Bid Meeting Minutes
February 20th, 2018, 10:00 a.m.**

1. Attendees

See attached sign in sheet below.

2. Pre-Bid Agenda

A. Introductions:

- a. Attendee Introductions

B. Request for Proposal critical milestones:

- a. Deadline for Inquiries: March 9, 2018
- b. Final Addenda Issued: March 16, 2018
- c. Bids Due By: 3:00 p.m. EST, March 21, 2018

C. Project Scope and Description:

- a. Location of Project Site:
 - i. 10th Street (Between Fogarty and Patterson), Key West, FL
- b. Bidder/Contractors Requirements:
 - i. Review Scope of Work.
 - ii. City obtained Army Corps and FDEP permits. Bidder responsible for any remaining permitting and code compliance.
 - iii. Bidder to provide Owner, within 30 days of Notice to Proceed, a review set of design drawings prepared, stamped and signed by a Florida-licensed Professional Engineer.
 - iv. Bidder responsible for all aspects of permit compliance.

D. Instruction to Bidders / Proposal

- a. Type and Preparation of Proposals:
 - i. The cost for the work is to be submitted on a Lump Sum basis.
 - ii. Bidder shall complete and submit required forms
- b. Submission of Bids:
 - i. ALL Bids shall be made on the Bid form provided and contain (1) Original bid package & (2) Flash Drives containing a single PDF file of the entire bid package.

E. Insurance and Bonds

- a. Performance and Payment Bonds
 - i. The successful Bidder shall file with the City, at the time of delivery of the signed Contract, a Performance and Payment Bond found on the form provided in the ITB documents and CKW Business License Tax Receipt.

3. Answers to ITB Questions

- Are there previous borings at the site? **There have been no borings taken at the site.**
- Are there any specifications for the ramp beyond concrete (i.e. finish, slope, etc.)? **As a design-build, some discretion may be used as long as ramp complies with permit requirements.**
- Does walkway need to be built exactly as shown on plans? **Some discretion may be used as long as walkway complies with permit requirements.**

4. Tour of Project Site

Meeting concluded 10:40

